

SPECTRUM CHEMICAL MFG. CORP.

Department Quality Assurance	Document Control Number QAF905	Date 04/15/2025	Page of Pages 1 of 2
Subject: Customer Change Notification Agreement			Revision: 1
Issued By C. Nerau	Reviewed By I. Lopez	Approved By L. Thomas	Effective Date 04/23/2025

To be Completed by Customer:	
Customer Name:	
Customer Number:	
Change Notification Email(s):	
Comments:	
Print Name / Title:	
Signature / Date:	

Spectrum hereby agrees to notify the above Customer in writing upon making a change in any of the following aspects of product(s), as applicable:

- Raw material source and/or manufacturer
- Manufacturing process and method of production
- Specification updates – non-compendial updates
- Packaging components & labels
- Discontinuation of a catalog number
- Change in shelf-life

Spectrum will notify the above Customer for changes for the following:

- Food and/or pharma graded products purchased within 3 years of the notification date. (i.e. FCC, USP, NF, EP, BP, JP, etc.)
- bioCERTIFIED™ products
- Custom part numbers (starting with YY)
- Additional items indicated in the Table for Specified Catalog Items for Change Control Request

NOTE: Spectrum will **NOT** send notifications for compendial testing changes/revisions. Spectrum is not in control of compendial changes. It is the customer's responsibility to develop protocols regarding all compendial updates.

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Specified Catalog Items for Change Control Request	
<input type="checkbox"/> N/A	<input type="checkbox"/> N/A

Spectrum Quality Officer or Authorized Representative:	
Comments:	
Print Name / Title:	
Signature / Date:	